

TEMPLATE COM INDEPENDENT STUDY



CONSERVATORY OF MUSIC

SUBJECT CODE: *Example: MCOM for Music Composition or MPER for Music Performance*

COURSE NUMBER: *191*

COURSE NAME: *This is the official course name found in the [Individualized Study Request](#) form*

SEMESTER: *Typically Spring, Summer, or Fall.*

NUMBER AND TYPE OF UNITS: *1-2*

COURSE TIME AND LOCATION: *Include Building, room number, and time. If off campus, indicate where held.*

INSTRUCTOR NAME: *(Place instructor name(s) and contact information including phone and/or e-mail in this space, identify preferred method of contact if relevant.)*

TABLE OF CONTENTS

[Course Description](#)

[Course Objectives](#)

[Teaching Methodology](#)

[Learning Resources](#)

[Behavioral Expectations](#)

[Evaluation Methodology](#)

[Grading Scale](#)

[Course Outline](#)

[Policies](#)

[Course Goals](#)

[Program Outcomes](#)

[University Outcomes](#)

COURSE DESCRIPTION

Independent Study.

Insert description here.

COURSE OBJECTIVES

Course objectives must be numbered.

After successfully completing this course, you will be able to:

LO-1

LO-2

LO-3

TEACHING METHODOLOGY

Describe how the course will be taught (e.g. online, hybrid, lectures, labs, discussions, problem solving, case-based, problem based learning) and the relationship between different methodologies

For example: "This course consists of weekly 50 minutes meetings. Course readings provide a foundation for understanding the material discusses in these 1:1 sessions."

LEARNING RESOURCES

Recommended and/or required: *include websites (including Canvas), texts, readings, equipment, etc. Use full citations for sources; also include information regarding office hours.*

BEHAVIORAL EXPECTATIONS

A clear statement regarding the attendance requirement for this course must be included in this section. Additional behavioral expectations may be described here at the instructor's discretion.

EVALUATION METHODOLOGY

Describe the evaluation methods used and relative weight in grading assignments. This section should include all examinations, assignments, quizzes, and other graded projects and the relative weight assigned to each. The description should include enough detail so that it is clear how students will be graded in the course.

The following statement must be included at the end of this section: Copies of student work may be retained to assess how the learning objectives of the course are being met.

GRADING SCALE

Include the grading scale that you will use in the course. For example, a percentage based grading scale may look like this: A = 90-100%, B = 80-89%, C = 70-79, D = 60-69, F = Below 60%.

COURSE OUTLINE

See sample below.

POLICIES

Attendance: include a clear statement of attendance policies

Honor Code:

The Honor Code at the University of the Pacific calls upon each student to exhibit a high degree of maturity, responsibility, and personal integrity. Students are expected to:

- Act honestly in all matters
- Actively encourage academic integrity
- Discourage any form of cheating or dishonesty by others
- Inform the instructor and appropriate university administrator if she or he has a reasonable and good faith belief and substantial evidence that a violation of the Academic Honesty Policy has occurred.

Violations will be referred to and investigated by the Office of Student Conduct and Community Standards. If a student is found responsible, it will be documented as part of her or his permanent academic record. A student may receive a range of penalties, including failure of an assignment, failure of the course, suspension, or dismissal from the University. The Academic Honesty Policy is located in Tiger Lore and online at

www.pacific.edu/Campus-Life/Safety-and-Conduct/Student-Conduct/Tiger-Lore-Student-Handbook-.html

Accommodations for Students with Disabilities:

If you are a student with a disability who requires accommodations, please contact the Director of the Office of Services for Students with Disabilities (SSD) for information on how to obtain an Accommodations Request Letter.

3-Step Accommodation Process

1. Student meets with the SSD Director and provides documentation and completes registration forms.
2. Student requests accommodation(s) each semester by completing the Request for Accommodations Form.
3. Student arranges to meet with his/her professors to discuss the accommodation(s) and to sign the Accommodation Request Letter

To ensure timeliness of services, it is preferable that you obtain the accommodation letter(s) from the Office of SSD as early as possible in each term. After the instructor receives the accommodation letter, please schedule a meeting with the instructor during office hours or some other mutually convenient time to arrange the accommodation(s).

The Office of Services for Students with Disabilities is located in the McCaffrey Center, Rm. 137. Phone: 209-946-3221. Email: ssd@pacific.edu. Online: www.pacific.edu/disabilities

NOTE: The preceding information is the minimal information required in this section of the course syllabus; instructors are free to expand on the information above and/or add any additional information below. See requirements below for Program Objectives and Course Schedule.

COURSE GOALS

Course Goals for (course number here)

PROGRAM OUTCOMES

Program Outcomes and/or if relevant GE learning objectives/outcomes addressed in a meaningful manner in (course number here)

UNIVERSITY OUTCOMES

University outcomes (core competencies or graduate learning outcomes) addressed in a meaningful manner in (course number her) insert *link to these*

SAMPLE COURSE OUTLINE AND SCHEDULE (Course number and name)