

**University of the Pacific  
Office of the Provost**

**Tenure Clock Extension Request Form**

A faculty member may be eligible for a one year extension of the probationary period. Extensions may be granted for; birth or adoption of a child, death of spouse, domestic partner, or child, serious health condition of the faculty member, serious health condition of his or her child, spouse, domestic partner, or parent; or for other extraordinary circumstances beyond his or her control that could significantly impact progress toward tenure.

*For more information see the Faculty Handbook (FHB 8.7.7).*

**Faculty Member Name:** \_\_\_\_\_

**Department:** \_\_\_\_\_ **School/College:** \_\_\_\_\_

**Dates of your initial probationary period:** \_\_\_\_\_

**Please indicate the reason for the request:**

- Birth/ Adoption of a Child
- Death of Spouse/ Domestic Partner/ Child
- Serious Health Condition of Faculty Member
- Serious Health Condition of Spouse/ Domestic Partner/ Child/ Parent
- Other extraordinary circumstance – *attach statement outline the reason for your request*

**Required Approvals**

Please attach documents as necessary. In the case of a denial, the Department Chair and Dean must include a written justification.

\_\_\_\_\_  
Signature, Faculty Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature, Department Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature, Dean

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature, Provost

\_\_\_\_\_  
Date