

# Policy Statement Regarding Smoking in the Workplace

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**Date Revised:** October, 2010/January, 2012/November, 2012

**Date Reviewed:**

**Date Issued:**

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**Functional  
Responsibility**

The Human Resources Department, on the Stockton campus of University of the Pacific, is responsible for establishing and overseeing the application of this Policy Statement Regarding Smoking in the Workplace. The Human Resources Departments on the Stockton campus, at the Arthur A. Dugoni School of Dentistry, and at the Pacific McGeorge School of Law are responsible for administering this Policy on each campus of the University, respectively. In case of doubt as to which Human Resources Department is responsible in a particular instance, please contact the Human Resources Department on the University's Stockton campus.

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**Scope**

All members of the University community must comply with this Policy.

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**Purpose**

University of the Pacific is committed to compliance with the California Labor Code, which prohibits smoking in all enclosed workplaces.

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**Policy**

For the health, safety and comfort of everyone, smoking and/or the use of other tobacco related substances is not permitted anywhere or at anytime within 20 feet of any buildings and facilities, including during indoor or outdoor campus events. Outdoor campus events include, but are not limited to: dining events, athletic events, student life activities, commencement and related events.

Additionally, smoking and/or the use of other tobacco related materials is not permitted in any enclosed workplaces including but not limited to:

- Offices, shared or individual
- Classrooms
- Clinics
- Laboratories
- Conference Rooms and Lecture Halls
- Faculty, Staff and Student Lounges
- Hallways, Stairways and Elevators
- Restrooms and Storerooms
- Event Centers
- Locker Rooms

- Libraries
- Gymnasiums
- Auditoriums
- University Indoor Parking Area/Loading Dock
- University Vehicles

An employee of the University who violates this Policy may be subject to discipline, including dismissal, and may also be subject to a fine imposed by the State of California.

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**Contact  
Information**

- Jane F. Lewis, Assistant Vice President for Human Resources, Stockton Campus, at 209.946.2125 or [jlewis@pacific.edu](mailto:jlewis@pacific.edu)
  - Kara Bell, Director of Human Resources, Arthur A. Dugoni School of Dentistry, at 415.929.6454 or [kbell@pacific.edu](mailto:kbell@pacific.edu)
  - Elisa Levy, Director of Human Resources, Pacific McGeorge School of Law, at 916.739.7343 or [elevy@pacific.edu](mailto:elevy@pacific.edu)
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