

University of the Pacific Policy Statement on Volunteering

The normal and customary work of University of the Pacific (the “University”) is performed by regular and adjunct faculty members and by regular and temporary staff members. However, the University realizes that there are individuals interested in providing their services to Pacific and that they do so on a volunteer basis for personal humanitarian, public service, or religious reasons, without expectation of any compensation or other consideration for their volunteer work. University employees are prohibited from performing volunteer work for the University in positions and/or performing duties that they regularly perform.

This Policy Statement on Volunteering requires that volunteers not perform any type of service that the University normally employs a faculty or staff member to perform unless they read and sign this Statement showing their agreement. Volunteers are not employees of the University and they receive no compensation of any type, nor do they receive any benefits. Additionally, volunteers are not covered by workers’ compensation insurance; however, they are expected to conform to the University’s security, safety and ethical conduct policies. Volunteers are covered by the University’s policy against sexual and other unlawful harassment and should report to the Department of Human Resources any behavior that they feel is contrary to that policy.

A signed copy of this Policy Statement on Volunteering must be submitted to Human Resources before the first day a volunteer begins to offer his/her services to University of the Pacific.

I, _____, have requested to provide voluntary service at University of the Pacific. I understand that I will not be compensated in any manner and will not be eligible for any employee benefits, including workers’ compensation coverage. I declare that I shall hold the University and all its employees harmless from any and all civil liability claims should I be injured while at the University or while providing volunteer service to the University. I understand that if I will be working with minors that I am required to authorize a background screening prior to providing voluntary service.

Signature of Volunteer

Date

Printed Name of Volunteer

Department of Volunteer Work

Begin/End Date of Service

Signature/Title of Volunteer Supervisor