



## University of the Pacific Center for Teaching and Learning 2020-2021 CTL Teaching Fellows Request for Applications

**\*\*Full applications due by Friday, 3/6, 5PM \*\***

INCOMPLETE OR LATE APPLICATIONS WILL NOT BE ACCEPTED

### Fellowship Information

CTL Teaching Fellowships support faculty members as they research, implement, and promote evidence-based pedagogical approaches and advocate for inclusive, student-centered teaching at the University of the Pacific and Beyond.

Up to seven (7) proposals will be funded at \$5000 per faculty member.

### Outcomes and Expectations

Specifically, the Teaching Fellows program is intended to provide UOP faculty with an opportunity to:

- research inclusive pedagogical approaches relevant to their fields;
- connect with and learn from a community of dedicated teachers at Pacific;
- develop their own reflective instructional practice;
- develop and share ideas to enhance course design and teaching methods with colleagues in their home departments, programs, schools, and colleges; and,
- reinforce a university-wide culture that honors and supports teaching development as an integral component of student success at Pacific.

### Fellowship Period

- May 12, 2020 (9am - 3pm): **Mandatory Fellows Retreat**
  - The CTL Fellows Retreat is an important part of the fellowship experience; thus attendance at the Retreat is required of all Fellows. Failure to participate in the Retreat will result in forfeiture of the Fellowship or a significant reduction in the fellowship stipend amount.
- June 2020 - May 2021: Fellowship period:
  - June-August: Design and creation of Fellowship project
  - September: Submit a mid-year Fellowship report to CTL & Dean's office
  - September-April: Implementation of Fellowship project
- May 2021: Completion of Fellowship Documentation
  - Submit an end-of-year Fellowship report to CTL & Dean's office
- May 18, 2021 (9am-1pm): **Mandatory fellows retreat**



## Fellow Responsibilities

In addition to developing and implementing the proposed project, all fellows will also be required to:

1. Communicate with—and gain approval from—Department Chair or Director and Dean regarding fellowship proposal and implementation;
2. Submit a digital copy (.pdf) of application with endorsement of Department Chair or Director and Dean by **March 6, 2020**, to the CTL;
3. Participate in two mandatory retreats (at the beginning and end of the fellowship year) and monthly meetings;
4. Develop discipline-appropriate goals to envision how the fellowship will impact their teaching;
5. Research a topic related to pedagogy in their discipline;
6. Write and share a teaching philosophy based on current research and practice;
7. Participate in peer teaching exchanges within the Fellows cohort, and consider how they can support the expansion of peer teaching observations in their home units;
8. Promote and present at least one program on evidence-based teaching practices in their own departments, programs, schools, or colleges;
9. Collaborate with CTL staff to design and facilitate at least one workshop in the CTL;
10. Provide a mid-year and end-of-year report on Teaching Fellows activities to their dean;
11. Communicate with CTL staff and attend scheduled meetings to relay progress of Fellowship;
12. Present fellowship process and results to Department and/or School or College;
13. Participate in and provide materials for program assessment.

## Eligibility

The CTL Teaching Fellowship is open to any tenure-track, multi-year non-tenure-track, or tenured Pacific faculty member who teaches primarily undergraduate students on the Stockton campus. **Proposals must be endorsed by the Department Chair or Director and Dean.** All fellows **must be available to attend the mandatory Fellows Retreat on May 12, 2020.** Please do not apply at this time if you cannot be available on that date.

## Funding

The CTL Teaching Fellowships are funded with generous support by the Office of the Provost and administered by the CTL. Up to seven (7) proposals will be funded at \$5,000 per person. The funding period for project development will be from **June 2020 to May 2021** (See **Fellow Responsibilities** for details). *Funds will be distributed in two equal payments at the beginning of the fellowship period (May 2020) and end of the fellowship period (May 2021).*



## Award Taxability

UOP will deduct the applicable tax from the full amount of the Fellowship before receipt by a faculty member. The full amount of the award will be added to the faculty member's W-2 at calendar year end.

## Application and Submission Information

### 2020 Review Cycle

March 6, 2020: Completed applications due by 5:00pm

April 3, 2020: Applicants notified

April 13, 2020: Written acceptance of fellowship due

April 28, 2020: Fellows announced

**CTL Teaching Fellowships are highly competitive. Please read all instructions carefully.**

**Incomplete or late applications will not be accepted.**

## Application Instructions

**Please fill out the CTL Teaching Fellowship Coversheet, downloadable from the CTL Teaching Fellowship webpage.** All complete fellowship applications must include the completed and signed coversheet.

**[Click here to download CTL Teaching Fellowship Coversheet.](#)**

**Once you fill out the CTL Teaching Fellowship Coversheet, please add your application to the Coversheet document by answering the following questions:** (1000 words total and the name of the applicant and a page # should appear on every page):

1. What pedagogical questions are you most interested in exploring during the fellowship year? Please elaborate.
2. In what ways do you anticipate the fellowship impacting...
  - a. ...your own teaching?
  - b. ...teaching in your department?
  - c. ...teaching in your discipline?
3. Why should you be a CTL Teaching Fellow?

For additional information or questions, please contact the CTL via email at [ctl@pacific.edu](mailto:ctl@pacific.edu).

We welcome questions or ideas you may have.



## Submission Instructions

CTL Teaching Fellowship coversheet and completed applications must be submitted as **one complete .PDF document via email to [ctl@pacific.edu](mailto:ctl@pacific.edu) by 5pm on Friday, March 6, 2020.** Your application should contain:

\_\_\_\_\_ Completed [CTL Teaching Fellowship Coversheet](#) with required signatures (indicating full understanding of and agreement to abide by all fellowship stipulations)

\_\_\_\_\_ Application (your answers to the questions listed above. Please abide by maximum word count and include name and page # on every page of the .pdf)

\_\_\_\_\_ Coversheet and application combined into a single .pdf document titled with **first initial** and **last name** of applicant + **CTLfellowship** + **year** (ex.: lbayers\_CTLfellowship\_2020.pdf), mailed to [ctl@pacific.edu](mailto:ctl@pacific.edu)